



WARREN WEBSTER RENTAL RULES AND REGULATIONS

I. Facilities

- No contract will be negotiated for events which would interfere with any scheduled class or program.
- Renters will stress control and safety precautions will be maintained at all times. Damage to the facility will be assessed and charged to the renter(s) of the facility. Renter is responsible for any items lost, stolen or broken/damaged during their period of use and will be charged for repairs and/or replacement of the item at current cost prices.
- Entire damage deposit will be paid at time of booking the event. Damage deposits are refundable less any damages unless the event is cancelled.
- Renters authorize that any damage costs not covered by their damage deposit will be immediately charged to credit card on file.

Card Type: _____ **Card #:** _____ **Exp:** _____ **V-Code:** _____

- All paperwork must be signed and entire rental balance must be paid within thirty (30) days of the event or event will be considered cancelled by Rental Coordinator and the deposit and date will be forfeited. _____
- Facilities will be rented hourly only. Time of rental must include set-up and clean-up time.
- **ALL GROUPS/INDIVIDUALS MUST BE OUT OF THE FACILITY BY 10:00PM.** Failure to comply will result in immediate response from the St. Pete Beach Police Department and additional hourly charge(s) on credit card on file.
- _____
- If your rental runs past the time designated on your contract, you will be charged in hourly increments accordingly to the credit card on file. _____
- Rented equipment must be removed the day of the function; equipment can only be left overnight if space permits and has been pre-approved and must be out by 11:00am on the following business day.
- All items brought into the facility must be taken out or disposed of (liquor bottles, food, decorations, etc.) **ALL TRASH WILL BE BAGGED AND PLACED BY RENTERS IN THE DUMPSTER.** Failure to dispose of trash will result in all of the damage deposit being retained. _____
- Renter agrees to clean the facility, returning it to the condition it was received in. Failure to do so will result in loss of all or part of damage deposit. _____
- Throwing of rice, confetti or blowing of bubbles inside/outside any City facilities is **PROHIBITED**. Birdseed may be used in place of rice outdoors.
- As of October 1, 1985 the "Florida Clean Indoor Air Act" is in effect:
 - **Section 4 Prohibitions-** No person may smoke in a public place or at a public gathering place except in designated smoking areas
 - **Section 5 Designation of Smoking Area-** The person in charge of public place may designate a smoking area
 - *Any person who violates Section 4 of this act is guilty of a non-criminal violation as provided for in S.775.08(3), Florida Statutes, punishable by a fine of not more than \$100.00 for the first violation and not more than \$500.00 for each subsequent violation.*
- **Alcohol** – All renters wishing to serve alcohol in a City facility **MUST** purchase a Rental Liability Policy from the Rental Coordinator a minimum of 30 days prior to the event. Alcoholic beverages served within any City facility **SHALL NOT** be sold. The renter shall be responsible for ensuring no one under the State's legal drinking age and no one visibly intoxicated is served.
- Proof of Liability Policy must be provided to Rental Coordinator no less than two weeks prior to event date or no alcohol will be permitted at the event. _____

Renters are requested to read and fully understand the terms set forth in this agreement. Groups or individuals using City facilities assume full public responsibility and in signing this contract agree to absolve the City of St. Pete Beach, its officers, employees and agents of any liability, claim or damage incurred by participants or spectators of the activity.

Signature of Renter _____ Date _____