St. Pete Beach
The Sunset Capital of Florida

EMPLOYEE ON-THE-SPOT AWARD FORM

Any employee is eligible for an On-the-Spot Award at anytime during the current fiscal year

1. Date: _____
2. On-the-Spot Award Recipient:_____
3. Department:_____
4. Describe reason for award:

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5. Name of Award Recipient (print): _____
   Department:_____
   Recipient Signature:_____ Date:_____
   (Acknowledging received giftcard)
   Supervisor Signature: _____ Date:_____